



**PATRON:** MICHAEL D. HIGGINS  
PRESIDENT OF IRELAND

## Production/Stage Manager - Job Description

Ballet Ireland, The National Ballet of Ireland seeks a Production/Stage Manager for its upcoming season of 'Swan Lake'. The contract position will be part-time from November 3<sup>rd</sup> - December 22<sup>nd</sup> 2019.

### About the Company

Ballet Ireland, The National Ballet of Ireland, established in 1998, is Ireland's only professional ballet company. Each year the company performs both classical and modern ballet programmes which tour throughout Ireland. Funded by the Arts Council of Ireland, the company has mounted over 30 seasons of work to date.

The company has developed a distinctive repertoire focused on developing new, innovative work alongside traditional repertory work. The originality of Ballet Ireland's work has attracted a company of highly trained international dancers, who are recognised by audiences and critics for their individual style and razor sharp technique. In addition to professional performances, the company leads an Education programme in schools throughout Dublin, hosts workshops nationwide and week-long summer schools in theatres throughout the country.

### Job Description

Position: Production/Stage Manager

Status: November 3<sup>rd</sup> - December 22<sup>nd</sup> 2019

Salary: Notified upon application

Key Responsibilities (include but are not limited to):

- Providing all the technical assistance needed for touring by Ballet Ireland, including get in/out, stage setup, strike and management of operation of sound, lighting for all performances.
- Supporting the Set Designer where necessary with preproduction. Including managing, sourcing and assembling equipment where necessary including electrical, lighting, sound, staging.
- Supporting the Lighting Designer and Re-lighter as required
- Ensuring the stage set up for daily company ballet class
- Ensuring a smooth running technical show
- Preparation of Risk Assessments for performances
- Communicate all LX plans and riders to theatres as required.
- Performing any additional duties as required.

Qualifications and Experience Essential:

- Minimum of 5 years' experience.
- Excellent communication and interpersonal skills and positive attitude.
- Strong organisational skills and an ability to work on one's own initiative in a pressurised environment.
- Display a high degree of initiative with a creative approach to problem solving and be highly self-motivated with an excellent eye for detail.
- Experience of programming and operating ETC lighting consoles (Eos, Ion and Element), Q-Lab show control software and good understanding of PC and Mac operating software.

Letters of application accompanied by an up-to-date CV should be sent to [info@balletireland.ie](mailto:info@balletireland.ie) or by post to

Director Anne Maher, Ballet Ireland, Agher, Summerhill, Co.Meath by 5pm September 20<sup>th</sup> 2019